



جامعة نِزْوَى
University of Nizwa

University of Nizwa Student Entry Standards

Approved


2004

1. Introduction

Since the inception of the University of Nizwa, it has adopted a unique approach to admission, aligned with the core principles of accessibility, fairness of admission, equitability, diversity and financial flexibility. The University sustains the admission practices to grant equal opportunities to all individuals regardless of their background, gender, physical or financial status. The admission criteria are not only merit-based, they also consider students based on their potential and talent. The entry standards and regulations are transparent and streamlined. The academic performance of students who are granted conditional acceptance is regularly monitored. Moreover, the University grants admission, academic resources and special assistance to students with disabilities.

2. Objective

1. improve awareness of the UoN admission process.
2. recruit the planned number and quality of students to the University.
3. employ the state-of-the-art technologies in the processing of the candidate applications.

3. Purpose

1. create opportunities for prospective students on merit based admission standards.
2. ensure fairness and equitable access to the offered programs.
3. maintain integrity of admission standards at the University.

4. Scope

The Policy is applicable to all prospective undergraduate and graduate students.

5. Definitions

- Transferred Students:** students who transferred from other educational institutions to University of Nizwa.
- Bridging:** Undergraduates enrolled in Pharmacy, Nursing, Chemical, or Petrochemical Engineering or related majors such as oil and gas, petroleum, petrochemical processes.
- Bridging-Master:** Students who are conditionally accepted for Master Programs due to non-fulfillment of entry standards or students who choose a master program outside their specialization.
- International Students:** Non-Omani Nationals.
- Full Admission:** is granted to students who meet the eligibility criteria set by the University for admission.

- vi. **Preliminary Admission:** is granted to the students applying for entry to Pharmacy, Nursing or Educational Majors. It is necessary for such students to undergo interviews and an aptitude test along with the medical check.
- vii. **Direct Admission:** during the first meeting, the student is given a notice of acceptance for any available major except Pharmacy and Nursing.
- viii. **Conditional Admission Students:** for the students who apply for graduate programs but do not meet all admission requirements.

6. Related Policies

- i. Credit Transfer Policy
- ii. Admission requirements and procedures for Graduates.
- iii. Admission requirements and procedures for Undergraduates.

7. Policy Statements

1. The University is committed to providing equal opportunities for all applicants, irrespective of their gender, disability, or race.
2. In coordination with the Higher Education Admission Centre (HEAC), students who fulfill the UoN general admission requirements shall be granted full admission.
3. Students who have a Diploma Degree from a recognized Omani Higher Educational Institution (transferred students to UoN) or a foreign country shall be granted admission to UoN Bachelor Programs as per the UoN regulations and Transfer Credit Policy.
4. The University shall grant conditional admission on a merit basis to students who do not meet the entry standards.

8. Procedures

For Local Students

At UoN, all applicants are treated fairly and equitably through all programs and their applications are well assessed on the basis of formal admission requirements and well-defined evaluation processes. Applicants who do not meet the formal admission requirements may be required to submit additional documentation in order to demonstrate their suitability for admission to the program to which they are applying. For some programs (e.g. Pharmacy, Nursing, Arts Education etc....) an aptitude test and medical examination may be conducted. The UoN has reviewed and announced transparent, unbiased and fair admission requirements to increase the number of admitted students. UoN has granted equal chances to returning older adults, low income groups and technical college students.

For International Students

UoN not only offers admission to Omani students but also to Non-Omani students in accordance with UoN regulations. Equal number of seats is available for each group, and selection is on a competitive basis. General education diploma or its equivalent qualification is taken into account along with relevant requirements. Applicants should have a current year diploma equivalency at the time of admission. The student may approach the International Students office to seek admission. An International student who seeks admission to UoN and has a secondary school or diploma certificate from their country of origin or an Omani who studied outside the country will endorse their credentials from the Ministry and Cultural Attaché.

Financial Aid

UoN recognizes academic excellence through its various scholarship programs. The University is committed to providing scholarships and financial assistance on a case-by-case basis. UoN offers generous funds for both undergraduate and graduate programs and there are also scholarships for non- Omani students in accordance with UoN regulations. The scholarship awarded could be total exemption of fees for a semester or monthly allowances.

Type of Admission of Graduate Students

Students can be listed in Full or Conditional Admission.

Student full ADMISSION: when the student meets the eligibility criteria as agreed at the College and the Graduate Studies Council for admission to the University.

Conditional admission students are the students who have not met all the admission requirements, and they are under probation

A Full-time student who is conditionally accepted should complete all the required conditions during the first year of study or as recommended by the college.

Type of Admission of Undergraduate Students

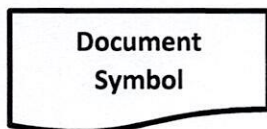
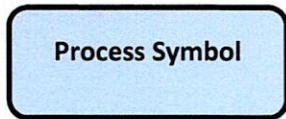
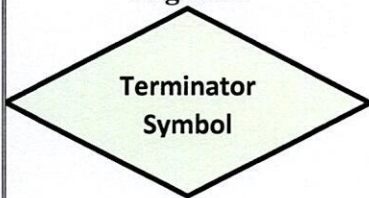
Full Admission: is given to students who satisfy all admission requirements set by the University.

Conditional Admission: is granted to students who have not fulfilled the UoN entry requirements. Conditional acceptance is possible in all disciplines except for Education specialties, Only Full Admission is accepted for Majors in Education.

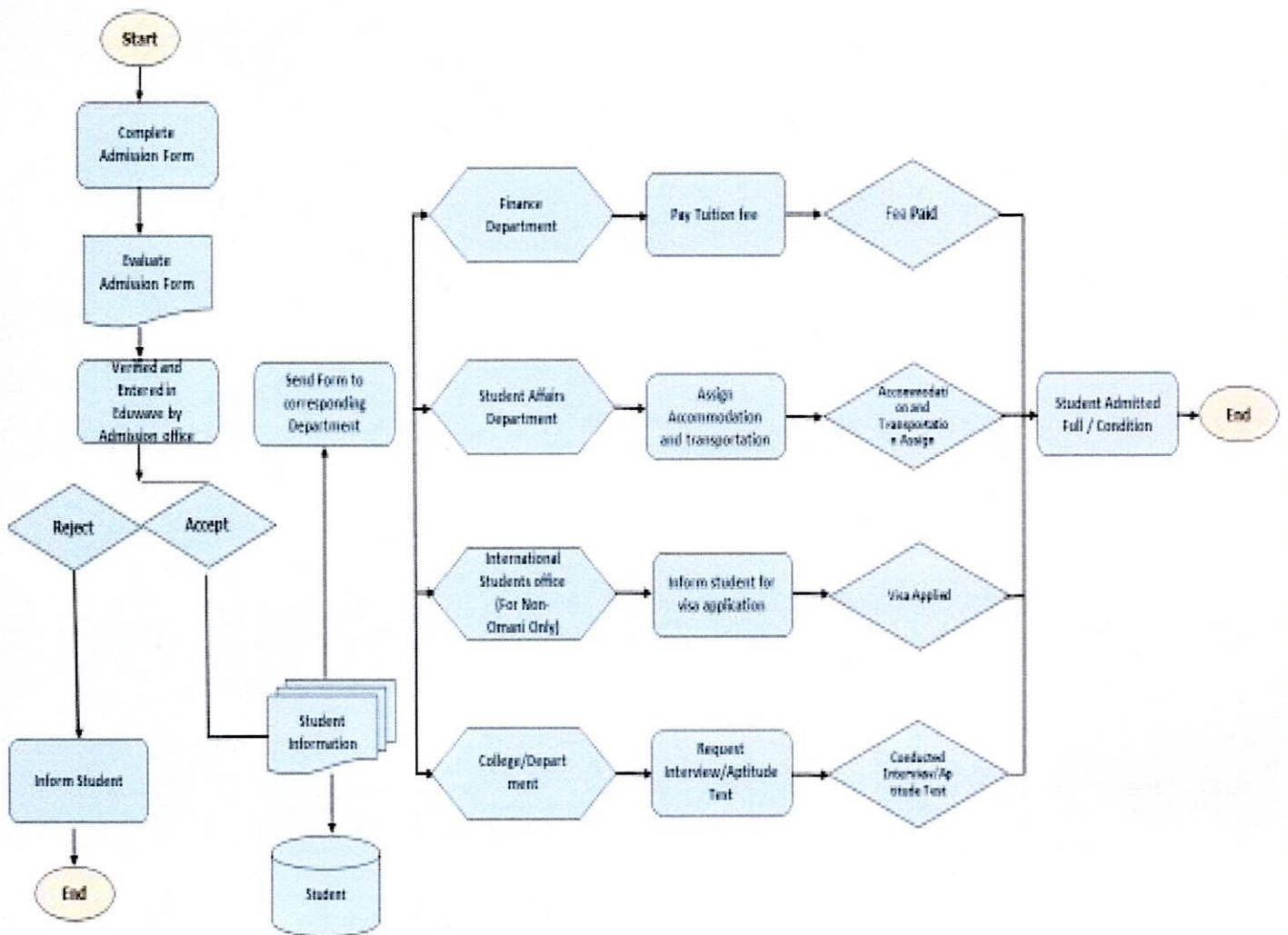
Preliminary Acceptance: for students specializing in Pharmacy and Nursing, it is necessary for students to undergo interviews and an aptitude test along with the medical check. On receiving the application from the student, the staff at Deanship of Registration and Records shall forward the application to the College of Pharmacy and Nursing and in turn the College will conduct all the required tests for the student and upon confirmation from the College, the Deanship shall carry out all the required the admission process and give student a notice of

acceptance. The data is entered in the education system, then the student can pay the down payment.

Legends:



Flow Chart for Admission Process



9. Roles and Responsibilities

1. The Executive Board for Academic Affairs shall oversee implementation of the UoN Student Entry Standards Policy.
2. The Registrar shall:
 - i. direct the Admission Team to process the applications based on the set entry standards of the University.
 - ii. monitor implementation of the Students Entry Standard Policy.
 - iii. monitor observance of equitability in processing the student applications.
3. Admission Director for Undergraduate Programs shall:
 - i. Plan and manage the undergraduate admission process and provide strategic direction and leadership for admission team.
 - ii. Develop and implement the admission plans.
 - iii. Manage the admission process every semester.
 - iv. Supervise the implementation of the policies, processes and procedures.
 - v. Coordinate with HEAC for any related work relevant to admission.
 - vi. Coordinate with the Ministry of Higher Education.
 - vii. Coordinate with other departments in the university.
 - viii. Review freshman and transfer applications
 - ix. Respond to admission inquiries.
 - x. Manage and ensure completion of student files on paper as well as electronically.
 - xi. Announce the list of admitted students to their concerned colleges.
 - xii. Plan and manage the orientation program.
 - xiii. Liaise with MOHE for admission regulations and ensure accurate implementation.
 - xiv. Liaise with CIS for all EduWave requirements in relation to deanship requirements.
4. Admission Director Graduate Programs shall:
 - i. Plan and manage the graduate admission process and provide strategic direction and leadership for the admission team.
 - ii. Develop and implement the admission plans.
 - iii. Manage the admission event every semester.
 - iv. Supervise the implementation of the policies, processes and procedures.
 - v. Coordinate with related Colleges for any related work relevant to the admission.
 - vi. Coordinate with other departments in the university.
 - vii. Respond to admissions inquiries.
 - viii. Announce the list of admitted students to their concerned colleges.
 - ix. Manage and ensure completion of student files on paper as well as electronically.
 - x. Working with senior management to propose, develop new forms processes and procedures.
 - xi. Plan and manage the orientation program.
 - xii. Liaise with MOHE for admission regulations and ensure accurate implementation.
 - xiii. Liaise with CIS for all EduWave requirements in relation to deanship requirements.
5. The Deanship of Planning and Quality Management shall monitor implementation of the UoN Student Entry Standards Policy.